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**COMMUNITY PLANNING PARTNERSHIP
MANAGEMENT COMMITTEE MEETING**

8 May 2008

A meeting of the **CPP MANAGEMENT COMMITTEE** will be held in the **BOARD ROOM, OBAN FIRE STATION** on **WEDNESDAY, 14 MAY 2008** at **10:00 AM**.

AGENDA

- 1. WELCOME/APOLOGIES**
- 2. MINUTES**
CPP Management Committee 19 March 2008 (Pages 1 - 6)
- 3. MATTERS ARISING**
- 4. LOCAL COMMUNITY PLANNING - SUSTAINABILITY WORKSHOPS**
Eileen Wilson and Margaret Fyfe (Pages 7 - 8)
- 5. ACTION PLAN UPDATE**
Draft for comment – Eileen Wilson (Pages 9 - 12)
- 6. SINGLE OUTCOME AGREEMENT**
Update – Brian Barker (Pages 13 - 14)
- 7. FAIRER ARGYLL AND BUTE PLAN**
Update – Susan Dawson (Pages 15 - 16)
- 8. PARTNERSHIP FEEDBACK**
 - (a) Young Scot/Dialogue Youth/Youth Focus - Roanna Taylor (Pages 17 - 20)
 - (b) Enterprise Company Changes - letter attached for discussion
 - Invite both Enterprise Companies to the Full Partnership Meeting on 4 July 2008
 - Discussion on Engaging the Private Sector (Pages 21 - 22)
 - (c) Skills Development Scotland - letter attached (Pages 23 - 24)
- 9. PARTNERSHIP REVIEW AND DATABASE**
Eileen Wilson (Pages 25 - 28)
- 10. CITIZENS PANEL**
Eileen Wilson (Pages 29 - 30)
- 11. COMMUNICATION STRATEGY**
Carried forward to next meeting

- 12. SCOTLAND'S CLIMATE CHANGE DECLARATION FOR ARGYLL AND BUTE COUNCIL**
Jennifer Swanson (Pages 31 - 34)
- 13. POPULATION GROWTH - ENCOMPASSING INWARD MIGRATION**
Brian Barker/Andrew Campbell (Pages 35 - 36)
- 14. AOCB**
- 15. DATE OF NEXT MEETING: 9 JULY 2008 AT 10.00 AM IN THE BOARD ROOM, AIE OFFICES, LOCHGILPHEAD**

Note: The Funding Hub will follow on from this meeting.

**MINUTES of MEETING of COMMUNITY PLANNING MANAGEMENT
COMMITTEE**

**held in the AIE Boardroom, LOCHGILPHEAD on Wednesday,
19 March 2008**

Present:: Superintendent Raymond Park, Strathclyde Police (Chair)
Eileen Wilson, Argyll and Bute Community Planning Partnership Manager
Geoff Calvert, Strathclyde Fire and Rescue
Andrew Campbell, Scottish Natural Heritage
Margaret Fyfe, Argyll and Bute Council
James McLellan, Argyll and Bute Council
Glenn Heritage, Argyll and Bute Volunteer Centre
Roanna Taylor, Argyll and Bute Young Scot/Dialogue Youth
John Davidson, Islay and Jura CVS
Christina West, NHS Highland
Willie Young, Argyll and Bute Council
Ken Abernethy, HIE
David Price, Argyll CVS
Alan Livingstone, Association of Argyll and Bute Community Councils
Margaret Fyfe, Argyll and Bute Council

In attendance:

Sonya Thomas, Argyll and Bute Council

Apologies:

Bill Dundas, Rural Payments and Inspections Scottish Government
Gordon Anderson, Strathclyde Police
Peter Wotherspoon, Jura IatE
Muriel Kupris, Argyll and Bute Council
Hughie Donaldson, IatE
Brian Barker, Argyll and Bute Council
David Penman, Strathclyde Fire and Rescue
Elaine Garman, NHS Highland

ITEM	DETAIL	ACTION
1.	<p>WELCOME</p> <p>Raymond Park welcomed everyone to the meeting, noted apologies intimated and thanked AIE for the use of their Boardroom.</p>	

2.	<p>ACTION POINTS FROM PREVIOUS FULL PARTNERSHIP MEETING HELD ON 14TH MARCH NOT COVERED IN THIS AGENDA</p> <p>Discussion around the FSF It was agreed to go ahead with the short life working group during the Transition Year (Year 1)</p> <p>Voluntary Sector Protocol Continue discussion between different Voluntary Sector organisations. There is confidence that a united response will be achieved.</p> <p>ACTION POINT - agreed to support the Volunteer of The Year Awards</p>	
3.	<p>MATTERS ARISING</p> <p>No matters arising.</p>	
4.	<p>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 6TH FEBRUARY 2008</p> <p>The Minutes of the meeting of 28th November 2007 were accepted as an accurate record.</p>	
5.	<p>MATTERS ARISING</p> <p>a) Citizens Panel – Tender Process Hexagon have been awarded the contract, with excellent references back. This is now an opportunity for the Partnership to work closely with their new contractor. Hexagon will be managed by the Community Planning Partnership and the single point of contact will be Chris Carr, Research Associate, Argyll and Bute Council. A discussion followed as to why no local company showed an interest - Hexagon outshone the competition and have shown themselves to be extremely flexible.</p> <p>ACTION POINT - Present paper to the next MC meeting outlining the above and invite Hexagon along to the meeting with the opportunity to give a presentation to the CPP (14 May 08 – Oban). Circulate Name of Hexagon contact point.</p>	Eileen Wilson

b)	<p>Communities Scotland Defer the Action Point of 6th Feb. Alan Livingstone has mentioned their continued involvement is crucial to the development of communities.</p>	
6.	<p>SINGLE OUTCOME AGREEMENT AND FAIRER SCOTLAND FUND The submission date is 28th March 2008. An agreement is expected in June. Willie Young brought it to everyone's attention that there are several omissions which relate to quality of life - Sports and Amenity, Inward Migration, Youth Work Strategy and Sport/Physical Activity Strategy.</p> <p>A discussion followed with all Partners contributing on how we can improve the communication process and fill the gaps. It was outlined that each Partner has a role to play in the SOA, the overall aim is to become more co-ordinated. All Partners are obliged to work and engage with communities and all Partners will benefit from the Citizen's Panel surveys and service – which in turn will help to fill the gaps and should improve communication. Partners exchanged views and feelings relating to their organisations at Management Committee meetings, which are then expressed at Full Partnership meetings. There is a good opportunity through the FSF to engage appropriately with local communities, remove boundaries and improve the way services have been delivered, but not forgetting the good work that is actually being done. Eileen Wilson explained that during this first transition year we should be strong enough to tackle these issues and to connect with our local communities.</p> <p>ACTION POINTS 1) Willie Young will liaise with Eileen Wilson as to where these points should fit in the SOA and FSF.</p> <p>2) Eileen Wilson and Arlene Cullum, Corporate Funding Officer, Argyll and Bute Council will develop a more appropriate communication strategy for the Management Committee and Funding Hub.</p>	<p>Willie Young</p> <p>Eileen Wilson Arlene Cullum</p>
7.	<p>INWARD MIGRATION (ENCOMPASSING MIGRANT WORKERS)</p> <p>ACTION POINT - Work in progress – Item on next Management Committee agenda</p>	<p>Lucinda Gray</p>

8.	<p>SMALL PRACTICE RESEARCH PROJECT This is a two year project working to engage with 4 communities – 2 within Argyll and Bute. The project is requesting support from the Community Planning Partnership and is willing to go to and work with other Partner agencies to engage. The outcome is a “toolkit” for engagement and working with communities, which will be available to Partners.</p> <p>Offers of help from Partners to share information as well as several suggestions of possible links were offered - The Health and Sport link with latE (Hughie Donaldson), perhaps the two organisations can be linked. The Pier to Pier vehicle, Glenn Heritage will contact Christina West with details. The National Standards of Community Engagement has health at the top of its concerns for sustainable communities.</p> <p>ACTION POINT - CPP to give the project full support. Their appointed associate will attend a future MC meeting and provide an update.</p>	
9.	<p>UPDATE ON THE FUTURE USE OF OLDER PEOPLES SERVICES</p> <p>Noted. Acknowledging the different types of care required in the future.</p>	
10.	<p>PARTNERSHIP FEEDBACK</p> <p>Enterprise Company Changes As of 31st March 2008 AIE will cease to exist. HIE will be retaining their role in strengthening communities. SE Dunbartonshire are in a parallel situation. Aileen Edwards is no longer the contact, the new contact will be Alison Bennett. alison.bennett@scotent.co.uk</p> <p>ACTION POINT – Item on next agenda – HIE and SE Dunbartonshire to supply an update.</p> <p>Partnership Review This is almost complete.</p> <p>Partnership Communications A positive discussion was held during which concerns were raised covering the need for better two-way communication between all parties, this will have to encompass and acknowledge the various structures/restrictions of the Partners</p>	

	<p>with their needs, requirements, options and decisions.</p> <p>Currently one opportunity for this is via the Community Planning Partnership - Partnership Feedback on each agenda.</p> <p>The Partnership is entering an era where the intention is less duplication and more of embracing relationship building and engagement with local communities with the introduction of the Fairer Scotland Fund.</p> <p>ACTION POINTS – Future agenda item – Communication Strategy. Look at a co-ordinated approach with the Voluntary sector and FSF Also see Action Point – agenda item 6</p>	
11.	<p>FUNDING</p> <p>Funding Hub Minutes and Pitch Report of 6th Feb 2008</p> <p>Noted.</p> <p>Jura Development Trust The trust has recently secured £40,000 of funding for mooring.</p>	
12.	<p>AOCB</p> <p>The Partners were reminded that the Community Learning and Regeneration conference will take place on 31st March – 1 April.</p> <p>An enquiry has been received from Rita Campbell, a journalist for the Aberdeenshire Press and Journal to attend a future meeting. It was decided to invite Rita to the next Full Partnership meeting.</p> <p>ACTION POINT – Sonya Thomas to invite Rita Campbell.</p>	Sonya Thomas
15.	<p>DATE OF NEXT MEETING</p> <p>The next meeting will take place on 14th May in Oban Fire Station, Oban</p>	

The Funding Hub meeting followed on from this.

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**Argyll and Bute Community Planning
Partnership****Management Committee
14th May 2008**

Local Community Planning

1. SUMMARY

- 1.1** This report updates the CPP on the current position of the Bute and Cowal Local Community Planning pilot and the implications of the community engagement element of the Fairer Scotland Fund.

2. RECOMMENDATIONS

- 2.1** Use the experience of the local Area Community Planning group and the evaluation of the pilot project to consider further ways to develop.
- 2.2** Use the community profiles from the National Park, and link with the Community Development Trust Development Workers.
- 2.3** Consider the existing local structures of Area Development Groups in Dunoon and Bute, with their successful community representation, as a model for expanding community participation on Community Planning.
- 2.4** To develop a plan for the development of local community planning, led by Community Learning and Regeneration and building on the experiences of the Community Representatives and the National Park Community Futures model.
- 2.5** To deliver two local community planning events for Bute and Cowal

3. BACKGROUND

- 3.1** The establishment of Area Development Groups in the areas of multiple deprivation in Dunoon and Bute have enabled extensive community participation in the decision making and management of local projects. This model was highly commended in the HMle Report in 2007.
- 3.2** A pilot project to progress Community Planning locally in Cowal & Bute was established four years ago, and met with limited success. The Area Community Planning Group, with representatives from Housing, Police, Argyll & Bute Council and community representatives, has continued to meet.
- 3.3** The development of the National Park and its Community Development Trust has enabled extensive community consultation highlighting needs, processes and partnerships.
- 3.4** The Small Town and Rural (STAR) Development Group has carried out very positive community profiles in relation to the

National Park and it seems appropriate to use this process to progress Community Planning in Cowal and Bute.

- 3.5** The development of the Fairer Argyll and Bute plan (FAB) involves an element of supporting communities to participate in community planning. This has given CL&R the direction to refocus some of their work to support and develop local community planning using appropriate community development models.

3.6

4. CONCLUSION

- 4.1** Community Planning at a local level may happen under a number of different guises. Whether it is through the ADG's, the National Park or Development Trusts there is no doubt that communities have the desire to participate. Exploring the opportunities to develop local community planning is essential to ensure that the Argyll and Bute Community Planning Partnership is engaging with its communities.

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Argyll and Bute Community Planning Partnership

Management Committee
14th May 2008

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ACTION PLAN UPDATE May 2008

Due to technical difficulties experienced by some partners this is not a complete update. Further information will be added and a fuller update will be forwarded to all partners by email. This update will also be included in the Annual Report, a draft of which will also be circulated via email.

From the information being returned it is clear that we need to find a way of categorising and reporting this information. We should consider identifying lead organisations to report back on specific actions and defining more clearly what is expected in terms of reporting

Recommendation

That the community planning manager will produce for the next meeting:-

- suggested leads for each action
- clearer guidance for reporting

Outstanding Environment	
Action	Response
<ul style="list-style-type: none"> ▪ Promoting the Sustainable Marine Environment ▪ Promoting investment to expand tourism 	<ul style="list-style-type: none"> ▶ ABC - Development of ICZM plans for Loch Fyne and Loch Etive, SSMEI Sound of Mull project, working with key stakeholders and industry to identify future needs and opportunities, working with Scottish Power to undertake a resource assessment relative to marine renewable ▶ Sail West Project, investigating the opportunities for marina development within Argyll (Campbeltown is identified in Stage 2 Interreg application), Ardrishaig Masterplan project seeks to maximise the opportunities linked to the Crinan Canal and its location on Loch Fyne, Oban Bay and Town Centre masterplan, Campbeltown and Rothesay AFA's, Dunoon pier, OBC's for all five towns, development of Core Path Plan
<ul style="list-style-type: none"> ▪ Enhancement of grid capacity ▪ Promoting investment that doesn't compromise natural environment 	<ul style="list-style-type: none"> ▶ Responded to consultation on National Planning Framework 2 asking for the subsea cable link from Carradale to Hunterston to be reinstated. ▶ Support Agricultural Forum and Agricultural Strategy Manager in promoting local food events ▶ Securing a sustainable future use for Kilmory Home Farm, drawing up development brief for Clock Lodge, working with partners and Princess Regeneration Trust to secure refurbishment of Rothesay pavilion, possibility of CARS scheme for Inveraray, Kinloch Road redevelopment project, Ardrishaig Masterplan, investigate Rothesay THI
Vibrant Communities	
Action	Response
<ul style="list-style-type: none"> ▪ Encouraging and promoting activities and events ▪ Developing opportunities to support and promote built environment and heritage 	<ul style="list-style-type: none"> ▶ The Council Executive approved a report on the 17th April 2008 setting out the criteria for applying for funding for the key strategic priority of Homecoming 2009. The funding stream will be widely promoted and applicants will have till September this year to submit their forms. The PPG on 7th April approved

	<p>the scope of a BV review of Culture and Arts which is to be reported back in November 2008 and one of the key issues to be addressed is how the Council should be involved on an ongoing basis in the promotion of events and festivals</p> <ul style="list-style-type: none"> ▶ Successful CARs (Conservation Area Regeneration) and THI (Townscape Heritage Initiative) bid for Campbeltown which has attracted £1.2 million in funding. ▶ Potential bid to second round of CARS for Inveraray and Rothesay ▶ Empowering local communities to undertake conservation area appraisals in Campbeltown, Helensburgh, Tarbert, Cove and Kilcreggan and the Slate Islands. ▶ Strathclyde Police 'Well Being Fund' spent in excess of £38,000 on community based initiatives in 2007/08. ▶ Other initiatives / activities include The Big World Event, Safe Kids Events, Young Drivers Initiative , Cowal 5 a sides, School Campus Officer promoting/organising various activities, Oban 5 a sides football for primary school children. ▶ Strathclyde Police continue to provide funding and support to the Drivesafe Initiative.
<ul style="list-style-type: none"> ▪ Identifying and highlighting the need for national action to target multiple deprivation in remote, rural and island communities. ▪ Working with communities, both urban and rural, to identify hidden deprivation ▪ Targeting of resources by partners to areas of need 	<ul style="list-style-type: none"> ▶ Community Police officer working with Area Development Groups in Dunoon. ▶ Continued Strathclyde Police involvement in Community Learning & Regeneration Strategic Group. Several visits by Community Reps to the Strathclyde Police Call Centre have been made to provide an in depth overview of the facility. ▶ Community Wardens joint tasking with police in Cowal, Police acting as first responders being trained in defib and carrying defibs in police vehicles in Cowal. ▶ 3 School Campus Officers are now in place at High Schools in Argyll & Bute.
<ul style="list-style-type: none"> ▪ Implementing a range of programmes to reduce the numbers of young people who are not in education, employment or training ▪ Develop initiatives to attract and retain young people to live and work in the area ▪ Developing and updating the skills of local communities ▪ To harness inward migration 	<ul style="list-style-type: none"> ▶ The Young Driver Project was re-introduced this year following concerns from local communities regarding the behaviour of young drivers who use their vehicles in an antisocial manner by excessively revving their engines, having loud exhausts and playing their car stereos at a high volume etc. ▶ The course also addresses wider concerns regarding the number of young drivers involved in road crashes in the area and provides an opportunity to break down barriers between the young people and the emergency services.
<ul style="list-style-type: none"> ▪ Developing initiatives with Argyll College and other FE providers ▪ Maximising links between FE and Universities 	<ul style="list-style-type: none"> ▶ The Big World Event was held in Argyll & Bute in November. This event was well attended by High School Pupils and gave an insight into further education and workplace activities highlighting possible associated dangers.
<ul style="list-style-type: none"> ▪ Maximising the accessibility of strategic sites for business ▪ Encourage relocation of public sector jobs 	<ul style="list-style-type: none"> ▶ Production of relocation brochure, place information on web site, work with HIE and Scottish Govt to maximise opportunities
<ul style="list-style-type: none"> ▪ Increase awareness of housing options ▪ Increase supply of housing options across all tenures and sectors of the housing market 	<ul style="list-style-type: none"> ▶ £21.883m invested by Communities Scotland through RSL's. 212 new house completions including social rent, shared equity, low cost home ownership and special needs housing. ▶ Council approved supplementary planning guidance on delivering affordable housing via the planning system.
<ul style="list-style-type: none"> ▪ Focus on prevention of homelessness by all partners ▪ Delivery of high quality information and advice to those at risk of becoming homeless 	
<ul style="list-style-type: none"> ▪ Establish Argyll and Bute ADAT ▪ Continue to develop and implement strategies for tackling drug and alcohol problems. 	<ul style="list-style-type: none"> ▶ The Argyll and Bute Addiction Team (ABAT) was launched on the 1st April and will result in specialist social work and nursing staff working together to provide a high quality service to people affected by

	<p>their own or another's use of alcohol and/or illegal drugs. Superintendent Raymond Park of Strathclyde Police is the chairperson of ABADAT and the chair of the Lead Officer's group for same. Work is ongoing to recruit a coordinator manager and clerical staff to bring together the 6 local fora and 3 Island fora.</p> <ul style="list-style-type: none"> ▶ Police Local Action Plans are submitted through the Tasking & Co-ordinating Process and these address any drug, alcohol & disorder issues. ▶ Strathclyde Police Anti Violence Campaign and the Safer Scotland Initiative continue to address alcohol related disorder. ▶ Helensburgh 21 was recently launched. This initiative assists the Councils objective of addressing under-age drinking and anti-social behaviour. H21 was formally launched on 18 April and is now up-and-running, including a live radio Link between our licensed premises and the police office, and partnership with 'Young Scot' identity cards. ▶ The Strathclyde Police Public Reassurance Strategy was recently launched and this is based on strong partnership working between Strathclyde Police and the local communities. The main strands of this strategy are : <ul style="list-style-type: none"> ▶ Public disorder ▶ Youth issues ▶ Restorative Justice ▶ Violence Reduction
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Forward Looking

Action	Response
<ul style="list-style-type: none"> ▪ Promoting public sector integration across service providers in Argyll and Bute – initially focusing on sharing information and developing opportunities for shared delivery of services ▪ Establishing Public Sector property Group to rationalise and develop public sector assets 	<ul style="list-style-type: none"> ▶ Focus is currently on shared service diagnostic aimed at simplifying, standardising for the Council and this may lead to opportunities to share across the local government sector but the degree of potential sharing is not clear. ▶ The North of Scotland local authorities are progressing with a feasibility study into shared service for revenues and benefits. Consultants started in April 08. ▶ Limited progress with Data Sharing Partnership. ▶ Information Sharing Protocol regarding Antisocial Behaviour now officially signed up to by all relevant partners. ▶ Highland Data Sharing Partnership continues to progress, addressing information sharing between NHS, Argyll & Bute Council and Strathclyde Police. ▶ Development of a Missing Person early warning alert protocol with other partners in Cowal & Bute Section ▶ Joint working on the development of a Single Outcome Agreement (SOA) which will link together national and local outcomes. Particular focus on Outcome No-9 "We live our lives safe from crime, disorder and danger" and Outcome No-11 "We have strong, resilient and supportive communities where people take responsibility for their own actions and how they affect others"
<ul style="list-style-type: none"> ▪ Developing infrastructures for new patterns of working – physical improvements, changes to public transport and new ways to access services ▪ To increase broadband access and connection 	<ul style="list-style-type: none"> ▶ Mobile and home working pilot in progress ▶ Broadband Pathfinder roll out under way and will continue to end of 2008/9 ▶ Argyll & Bute Council Website now has a direct link to Strathclyde Police Web Site to allow direct reporting of any instances of Hate Crime

If you wish to add to this update please send information to eileen.wilson@argyll-bute.gov.uk

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**Argyll and Bute Community Planning
Partnership****Management Committee
14th May 2008**

Single Outcome Agreement - update

1. SUMMARY

- 1.1 The Single Outcome Agreement was submitted to the Scottish Government on 31 March, as per the agreed programme. We have now received feedback and changes are being made to address comments made.
- 1.2 The agreement will need to be amended and in its final form by the first week of June so that the Council (as the lead on this topic) can consider the Agreement before final political sign off with the Scottish Government (target date 27 June)
- 1.3 The Single Outcome Agreement also includes the high level plan for the Fairer Scotland Fund (managed locally via the Fairer Argyll and Bute Plan) as the successor to various funds, some of which were previously directed via the CPP.
- 1.4 The CPP has no further meetings of the full partnership or Management Committee between 14 May and the deadline at the end of June. The CPP partners have been directly involved in the process so far (as recognised by the Government) and there is a reasonable expectation that there should be some partner comment before final sign off of the Single outcome Agreement

2. RECOMMENDATION

- 2.1 That the draft Single Outcome Agreement be circulated to all partners for comment at the end of May
- 2.2 That sign off by the CPP be delegated to Dick Walsh as chair of the CPP and Raymond Park as chair of the CPP Management Committee.

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Argyll and Bute Community Planning Partnership**Management Committee**
14th May 2008argyll and bute
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Fairer Argyll and Bute (FAB) Plan - update

1. SUMMARY

1.1 The outline FAB Plan has been incorporated within the Single Outcome Agreement (SOA), which was submitted for the deadline of 31st March 2008. The FAB Plan Transition Group has been established to develop the plan and manage the transition period of the FSF during 2008. The Group is progressing with the plan in line with the SOA process for the deadline of 30th June 2008.

2. RECOMMENDATIONS

2.1 That the CPP Management committee note the progress on the Fairer Argyll and Bute (FAB) Plan.

3. BACKGROUND

3.1 Initial meetings were held locally on 17th January and 21st February 2008 to discuss the management of the Fairer Scotland Fund (FSF) as one fund in Argyll and Bute. It was agreed that the FAB Plan be developed and submitted to the Scottish Government as part of the Single Outcome Agreement (SOA). The FAB Plan focuses on FSF funded activities and preventative action to tackle deprivation and health inequalities, targeting individuals and communities across the whole population of Argyll and Bute.

3.2 The draft outline FAB Plan was presented to the Full Partnership meeting of the Community Planning Partnership on 14th March 2008. At that meeting, the Community Planning Partnership agreed to the proposal of establishing a short-life working group to further develop the FAB Plan and manage the transition period of the FSF Fund during 2008.

3.3 The outline FAB Plan was incorporated within the proposed SOA and submitted to the Scottish Government on 31st March 2008.

3.4 The FAB Plan Transition Group met on 16th and 30th April to further develop the FAB Plan, and will meet at fortnightly intervals in order to meet the SOA submission deadline of 30th June 2008.

3.5 The main remit of the FAB Plan Transition Group is:

- to focus on activities funded by the Fairer Scotland fund
- to expand on the detail in the SOA for the current year and link to service plans
- conduct needs analysis, drawing on existing data from a

range of partners

- to develop details of activities for 2009/10 and 2010/11 and beyond based on the needs analysis
- bring other activities into the plan to complement those funded by the FSF (in particular those funded by the Health Improvement Fund and the European programme
- to consult on the content of the plan particularly when actions for future years are to be determined

4. CONCLUSION

4.1 The FAB Plan Transition Group has been established to further develop the FAB Plan and manage the transition period for the FSF during 2008. The Group is on track to submit the plan in line with the SOA timescale of 30th June 2008.

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**Argyll and Bute Community Planning
Partnership**

**Management Committee
14th May 2008**

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1. SUMMARY

- 1.1** Argyll and Bute Dialogue Youth was a pathfinder project for what has become a national initiative more than five years ago. Dialogue Youth is the Partnership between Young Scot, COSLA, local authorities, the Scottish Government and young people.

The idea is that young people have a real and effective say in all the services that effect them, how they are designed and delivered, as well as what's still needed in our communities. Dialogue Youth is not a 'project' or a short term answer, it's a whole new approach to connecting with young people and encouraging them to be informed and active citizens. It is modern active citizenship, connecting young people with their communities and giving them a real chance to engage, inform and influence

Argyll and Bute Dialogue Youth has developed over the last six years with different co-ordinators, government initiatives, funding and policies; however the priorities for young people in Argyll and Bute has remained the same.

The 2007 Dialogue Youth conference 'Looking at the Role of Dialogue Youth in Argyll and Bute' was held on 15th and 16th November in Drimsynie Hotel, Lochgoilhead. The theme of the conference was picked after consultation with partner organisations and young people who were confused about the role Argyll and Bute Young Scot/ Dialogue Youth could play.

Eighty five delegates attended over the two days, of which 43 were young people from all four areas of Argyll and Bute. Partners included representatives from Strathclyde Police, NHS Highland, Careers Scotland, ACHA, Fire and Rescue, Argyll and Bute Council, Choose Life, Fyfe Community Learning and Regeneration, Perth and Kinross Dialogue Youth and National Young Scot.

The aims of the conference were to

- Have fun
- Give young people and professionals the opportunity to discuss issues, voice their concerns and identify ways of addressing local and national issues.
- Enable young people to discuss and explore issues that

effect them in a safe environment

- Focus on six areas of interest to young people
Health Lifelong Learning
Leisure Employment
Transport Housing
- To promote Dialogue Youth and the work it does for young people living in Argyll and Bute.

2. RECOMMENDATIONS

2.1 The conference programme included a play by Naomi Breeze entitled 'H is 4', presentations by Fyfe Community Learning and regeneration and Perth and Kinross Dialogue Youth and Fire and Rescues 'Cut it Out' programme; however it is the outcomes of the discussions on young peoples priorities which will shape the aims and objective for Dialogue Youth for 2008/2009

Previous conferences and consultations have looked at the priorities for young people living in Argyll and Bute and as these have not changed for a number of years (we did some surveys online to confirm this) we decided to look at these priorities in a bit more detail. Recommendations made by young people for each priority were:

Health

- Youth Café's in all areas of Argyll and Bute
- More drop ins run by young people friendly health professionals
- Trained health peer educators working in schools and communities
- Improve sexual health information in schools
- Subsidise cost of facilities
- Improve access to facilities for young people, i.e. out with school hours
- Restrict where you can smoke around youth clubs/ cafes etc
- Discounts on healthy foods
- Visiting hours in hospitals more flexible

Leisure

- Better promotion of activities so that everyone knows about it.
- An events diary for Young People
- Continuation and expansion of Splashdown
- More activities focused on young girls, not just sports.
- Later opening times for youth clubs.
- Somewhere provided where young people can just 'hang out'
- Late night football/ netball for young people.

Transport

- Additional training for young drivers/ Young drivers schemes
- Continuation and expansion of Splashdown
- Provide mini buses for all villages and towns
- Later running of ferries
- Discount on Cal Mac ferries
- Discounts for young people who travel on public transport regularly
- Improve the roads
- Free/ discounted driving lessons
- Dial a bus for young people
- Transport groups involved in Community Planning
- Raise the age at which you have to pay adult fares on buses and ferries
- Training for bus drivers to make them more young people friendly and inform them of any discounts they are entitled to

Lifelong Learning

- Free internet access for online college courses
- More services added to Young Scot card
- Support with transport to college and university
- Provide life skills courses in schools
- More financial support for young people from rural areas going on to further education
- Provide video learning for young people with disabilities
- Support employers who employ local young people in providing on the job training

Employment

- More assistance given in job centres
- A youth support worker in job centres
- CV and application help out with schools
- More access to computers both in and out of schools
- More information on volunteering through schools
- More/better advertising of jobs
- More/ better employment transport
- More apprenticeships for young people
- Notice board or magazine dedicated to jobs/ training for young people
- Lower the age for getting a job

Housing

- Build more Houses
- Build more single occupancy houses
- Accommodation for groups of young people willing to share
- Relax planning/ building laws
- Improve play facilities
- More opportunity for shared ownership/ renting
- Provide money management for young tenants
- Provide more community areas
- Encourage elderly to relocate to smaller houses, freeing up $\frac{3}{4}$ bedroom houses for families.
- Include information on 1st tenancy in school curriculum

- Support for young people setting up home on their own
- Better soundproofing when building new properties

3. CONCLUSION

- 3.1 The 2007 Dialogue Youth Conference proved to be a great success with many young people and partners saying by the end they had a greater understanding of Dialogue Youth and the recourses available to them.

A lot has changed since the last conference which was held in 2005; Cashless Catering has been rolled out to now ten schools, with just Oban remaining. The new National Entitlement card has been launched with just over 1000 16- 19 year olds already signed up. We have added free school transport and Helensburgh 21 onto our Young Scot card.

The website has gone from strength to strength with now more than 3500 hits per month, we have also added our own bebo pages with 61 friends already added. Our new technology includes podcasting, text messaging and an online consultation toolkit. We have launched WOW, an online youth opportunities database and we have been involved in many projects including the Young Drivers Project, the Young Scot Awards, the National and Local Youth Work Strategy.

Some of these developments were a direct result of comments and suggestions made at the last conference, young people commented that they had seen positive changes and progress, although there is room for more. They came up with some great recommendations which will help shape our plan for the coming year.

For further information contact: Roanna Taylor

Telephone: 01546 600035



LC02L

29 April 2008

Councillor Dick Walsh
Argyll & Bute Community Planning Partnership
Argyll & Bute Council
Kilmory Industrial Estate
Lochgilphead
Argyll
PA31 8RT

Dear Councillor Walsh

COMMUNITY PLANNING PARTNERSHIP

I thought it was worthwhile explaining how we plan to organise our Stakeholder Management approach in the West of Scotland, specifically in relation to Community Planning Partnerships (CPP).

As you will appreciate, our aim is to ensure that Scottish Enterprise continues to make the most significant contribution possible to Community Planning within the terms of our new remit and in order to do this we believe that our participation at both Board and Officer Group level will be essential. In addition to this, we would also anticipate being involved at Theme Group level where and when that was deemed to be appropriate.

Our proposed approach recognises the need to ensure that we engage in a way that is appropriate to specific Community Planning Structures and that is consistent with our aim of building on and developing the type of specific expertise and knowledge about the Argyll & Bute CPP that will enable us to maximise our contribution both now and in the future.

Accordingly, I would like to propose that one of my Senior Management Team, Neil Francis, represents Scottish Enterprise on the Board of the CPP and that he is supported by Alison Bennett, from our Regional Support Team, who will also represent us on the Officers Group and on any relevant Thematic Groups.

I will ask Alison Bennett, to make contact with the appropriate CPP support staff to establish contact, outline the nature of our proposed approach and ensure that we are available to fully participate in all future Partnership activity.

My aim is that this happens quickly to limit any disruption caused by the reorganisation at Scottish Enterprise, so I hope you will see Neil Francis at the next Community Planning Board, if not before.

Atrium Court
50 Waterloo Street
Glasgow
G2 6HQ
Telephone 0141 204 1111
Fax 0141 248 1600
www.scottish-enterprise.com





If, in the meantime, you are unsure about any aspect of our proposed approach, or if I can be of any assistance regarding any other matter, please don't hesitate to contact me.

Yours sincerely

A handwritten signature in black ink that reads "Liz Connolly".

LIZ CONNOLLY
Regional Director West

CORPORATE SERVICES
08 MAY 2018
MEMBER SERVICES



INVESTOR IN PEOPLE



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7 April 2008

**Sent to all CPP Chairs
c.c. for info to CPP Co-ordinators and all Local Authority Chief Executives**

Councillor Dick Walsh
Leader of Administration
Argyll & Bute Council
Kilmory Castle
Lochgilphead
PA31 8RT

Dear Councillor Walsh

Community Planning Partnership

You may be aware that as of 1 April, Skills Development Scotland (SDS) will be responsible for delivering national training programmes, all-age careers advice and guidance and information on learning opportunities across Scotland. This includes the Modern Apprenticeship, Training for Work, Get Ready for Work and Skillseekers programmes previously delivered by the Enterprise Networks' skills and learning, Careers Scotland and the Scottish University for Industry, under which learndirect scotland operated. SDS has a staff of 1,500 operating from centres all across Scotland who will be working to ensure continuity of service across Scotland.

The set up of Skills Development Scotland (SDS) is a major step forward in making the changes required to bring the Government's Skills Strategy to life. SDS has been established to be a catalyst for real and positive change in skills development in the future. However, SDS is only one of many partners, albeit a critical one, working to deliver the Skills Strategy and wider ambitions for Scotland. We recognise that a pre-requisite for success of SDS and the Skills Strategy is partnership working with the private, public and voluntary sectors to reduce overlap and duplication and to bring about benefits that can be gained from joined up working.

I am aware of the role that the Community Planning Partners have in delivering on both the Governments Economic and Skills Strategies. I welcome the opportunity to work closely with you to provide Scotland with a skills base that is world class.

With this in mind, I realise that the Enterprise Networks up until now represented Learning and Skills and Careers Scotland on your CPP. With this change of responsibility, I am writing to you now to seek formal membership of Skills Development Scotland to the Community Planning Partnership in addition to representation from the Enterprise Networks so that we can both contribute to CPP discussions, and co-ordinate activities.

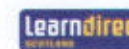
I would be grateful if you could indicate by e-mail to my PA Elizabeth Watson whether this would be possible, in which case I will contact you again to progress this. (Elizabeth.watson@scotland.gsi.gov.uk 0141 242 0267).

Yours sincerely

**Donald Henderson
Interim Chief Executive
Skills Development Scotland**



Get Ready
for Work



Skillseekers



Training
for Work

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**Argyll and Bute Community Planning
Partnership**

**Management Committee
14th May 2008**



PARTNERSHIP REVIEW

1. SUMMARY

- 1.1 This paper makes recommendations following the collation of information returned as part of the recent partnership review.

2. RECOMMENDATIONS

- 2.1 That we agree a smaller core group of attendees for the management Committee and that other organisations may be invited to attend where a specific issue is to be discussed
- 2.2 That the CPP agree a format for the sharing of contact and other relevant information between all CPP partners.
- 2.3 To consider the nature of the MC meetings, moving towards a more focused themed approach.
- 2.4 To produce a further report with suggested group composition and programme for themed meetings

3. BACKGROUND

- 3.1 As the CPP has grown there have been many changes within and between partner organisations. This has led to there being a significant increase in the number of partners now involved in community planning.
- 3.2 In an attempt to build a picture of the current situation we designed a partnership review form and asked all the partners to complete and return the forms.
- 3.3 From the returns it became increasingly clear that the majority of CPP partners assumed an involvement at Management Committee level.
- 3.4 This increased participation at Management Committee has led to discussions becoming increasingly detailed and often losing strategic direction.
- 3.5 Changes in Scottish Government, NDPB's such as Scottish Enterprise and HIE has made representation unclear and this has also led to a loss of strategic overview.
- 3.6 A lack of clarity on representation from the voluntary/3rd sector has affected how the CPP gathers the views and interests of communities and how the CPP disseminates important information to those interested communities.
- 3.7 Involvement of so many partners, some with more operational

approaches and needs, has also contributed to a dilution of effort and a loss of focus.

- 3.8 The Council's Strategic Management Team has been using a themed approach to managing the work of their meetings. This has been successful and could be adopted as an approach by the CPP.
- 3.9 The review also asked partners to give additional information on facilities available and contribution to CPP. The purpose of this is to acknowledge the importance of all contributions, actual and in-kind.

4. CONCLUSION

- 4.1 That the CPP must rationalise the structure of the Management Committee to ensure that meetings are focussed and produce clear actions and outcomes.

For further information contact:

Eileen Wilson

Eileen.wilson@argyll-bute.gov.uk

Telephone

01436 671356 m.07769 968098

NAME OF ORGANISATION	NO RESPONSE	ATTENDEE	E-MAIL ADDRESS	FULL PARTNERSHIP ATTENDANCE	MANAGEMENT COMMITTEE INFORMATION ONLY ATTENDANCE	MANAGEMENT COMMITTEE INFORMATION ONLY ATTENDANCE	FUNDING HUB ATTENDANCE	FUNDING HUB INFORMATION ONLY CPP	CONTRIBUTION TO CPP	VENUE INFORMATION
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Cal Mac		Frances Webster	frances.webster@careers-scotland.org.uk	Yes						
Careers Scotland		David Balharry	david.balharry@croftenscommission.org.uk	Yes						
Communities Scotland									Financial Contribution	Yes

**Argyll and Bute Community Planning
Partnership****Management Committee
14th May 2008**

CITIZENS' PANEL

1. SUMMARY

- 1.1 The purpose of this paper is to inform the partnership of the outcome of the Citizen panel tendering process.

2. BACKGROUND

- 2.1 The contract to maintain and manage the Argyll and Bute Citizens' panel has been held by IBP Strategy and Research since 2005.
- 2.2 The last survey conducted by IBP was in Autumn 2007. It's completion signalled the end of that contact and the CPP agreed to put the contract out to tender.
- 2.3 The tender was advertised early in 2008 with a deadline of the 4th of February for submission. There were 24 inquiries for information followed by 7 submissions.
- 2.4 Quality and cost were the criteria used to shortlist the submissions and two were invited to present their proposal to a panel made up of Raymond Park (Strathclyde Police, Chair of CPP Management Committee), Chris Carr (Argyll and Bute Council, Research and Information), Nancy McMillan (Argyll and Bute Council, Senior Purchasing Officer) and Eileen Wilson (Community Planning Manager).
- 2.5 Those shortlisted consultants gave presentations to the panel on the 26th of February. On the basis of their submissions and presentations one of the consultants came out as the winner.
- 2.6 The intention to award the contract was announced on the 4th of March after receiving positive references. There followed a 'cooling off' period during which other bidders could ask for feedback and appeal against the decision made.
- 2.7 We were in a position to announce the successful consultants, Hexagon Research and Consulting, at the Management Committee meeting on the 19th of March 2008.

3. RECOMMENDATIONS

- 3.1 That the CPP Management Committee agree to the invitation of the new consultants to attend the Management Committee meeting on the 9th of July to explore the way ahead, particularly with regard to developing partner involvement in future questionnaires.
- 3.2 That partners be asked to review previous use of questionnaires and come forward with themes to be discussed with consultants to inform future questionnaires.
- 3.3 That benchmark survey be reviewed by hexagon and suggestions made at meeting on the 9th of July on improvements and/or refinements.

For further information contact:

Chris Carr on 01546 604260

or

Eileen Wilson on 19436 671356

COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE**ARGYLL AND BUTE COUNCIL
CHIEF EXECUTIVE'S UNIT / POLICY AND STRATEGY 14 MAY 2008**

ARGYLL AND BUTE CLIMATE CHANGE DECLARATION

DRAFT**1. SUMMARY**

This report summarises the implications of the Scottish Climate Change Declaration which Argyll and Bute Council, and all other Scottish local authorities, have signed up to and makes recommendations for a new declaration to be signed jointly by the Council and Community Planning Partnership.

2. RECOMMENDATION

It is recommended that the Community Planning Partnership agree:

- to sign the updated Climate Change Declaration,
- to affirm commitment to the Declaration,
- to raise the profile of the local work on climate change and
- to work in partnership to tackle and adapt to climate change.
- to report back individually to Stephen.colligan@argyll-bute.gov.uk who will collate information and produce report for Management Committee meeting on the 3rd of September

3. DETAIL

Scotland's Climate Change Declaration was drawn up by the Scottish Local Authority Climate Change Programme (SLACCP) Development Group. The Declaration supports the Scottish Government's Climate Change Programme and provides an opportunity for the Community Planning Partnership to publicly declare its commitment and actions at a local level in response to climate change. The Declaration acknowledges the challenge of climate change, welcomes the actions to tackle climate change and commits signatories to further action.

All local authorities in Scotland signed the Climate Change Declaration in early 2007. Since then, there has been a change of leadership both in the Council and in the Scottish Government. The Climate Change Declaration has been updated to replace references to the previous administration and its Ministers with new Scottish Government branding, and contains John Swinney MSP's electronic signature. There are no substantive changes to the text of the Declaration, or the framework it establishes for local government action. A copy is provided at Appendix 1. The document can be changed to reflect the whole Community Planning Partnership.

Many aspects of the Scottish Climate Change Declaration are already being considered or have already been achieved by community planning partners, for example the Council is participating in the Carbon Trust's Local Authority Carbon Management Programme which includes an energy audit of Council buildings. The Council has also carried out a waste management audit and produced a transportation strategy with actions to tackle climate change.

Other actions could easily be achieved within current plans, for example, Broadband Pathfinder will enable greater use of video conferencing by high-speed links which would reduce staff travel costs considerably thereby reducing carbon emissions.

4. CONCLUSION

This report summarises the Scottish Climate Change Declaration and makes recommendations for the Community Planning Partnership to sign up to the Declaration.

Further details:

Jennifer Swanson, Policy Officer, Policy and Strategy, Chief Executive's Unit,
Argyll and Bute Council, Kilmory, Lochgilphead PA31 8RT
Tel. 01546 604298 jennifer.swanson@argyll-bute.gov.uk

Scotland's Climate Change Declaration

We acknowledge that

- Climate change is occurring and human activities are having a significant negative and potentially dangerous influence.
- Climate change will have far reaching effects on Scotland's people and places, impacting on our economy, society and environment.
- There are significant social, economic and environmental benefits in taking action to combat and prepare for climate change.
- We all in Scotland have duties and responsibilities to take action to both mitigate and adapt to climate change, and to promote the sustainable development and well-being of our local communities.

We welcome the

- Scottish and UK climate change programmes and targets for the reduction of greenhouse gas emissions.
- Opportunity for local government in particular and other agencies, businesses, voluntary and community organisations and individuals to show leadership at a local level to respond to climate change.
- Opportunity to address climate change by promoting the sustainable development of our local communities.

We commit *Argyll & Bute Council*

from this date *8th April 2008*



to

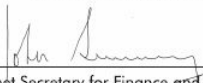
- Work with the Scottish Government and the UK Government to contribute to the delivery of Scotland's and the UK's climate change programmes, including to reduce greenhouse gas emissions and to adapt to future climate change scenarios.
- Produce and publicly declare a plan, with targets and time-scales, to achieve a significant reduction in greenhouse gas emissions from our own operations. This will include our energy use and sourcing, travel and transportation, waste production and disposal, estate management, procurement of goods and services, and improved staff awareness.
- Ensure that greenhouse gas reduction and climate change adaptation measures are clearly incorporated into our new and existing strategies, plans and programmes, in line with sustainable development principles.
- Assess the risks and opportunities for our services and our communities of predicted climate change scenarios and impacts, and take action to adapt accordingly and in line with sustainable development principles.
- Encourage and work with others in our local community to take action to adapt to the impact of climate change, to reduce their own greenhouse gas emissions and to make public their commitment to action.
- Publish an annual statement on the monitoring and progress of our climate change response, detailing targets set, actions taken, outcomes achieved and further actions required.
- Collaborate with other organisations to promote good practice on climate change mitigation and adaptation.

We acknowledge the increasing impact that climate change will have on our community, Scotland and other countries during the 21st Century and commit to tackling the causes and effects of a changing climate within our local area.

Signatories

_____ Council Leader _____ Chief Executive

Scottish Ministers welcome this declaration and will work in partnership with the signatories and their representatives to support the delivery of these commitments.



Cabinet Secretary for Finance and Sustainable Growth



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**Argyll and Bute Community Planning
Partnership**

**Management Committee
14th May 2008**

argyll and bute
communityplanningpartnership



Population Growth and In-Migration

1. RECOMMENDATIONS

- 1.1 That the CPP considers identifying target areas where population change is a concern and focus on these as common priority areas for action
- 1.2 That the CPP considers an approach similar to DriveSafe to publicly commit to a common approach to tackle the challenge of population change
- 1.3

2. BACKGROUND

- 2.1 Previous discussions on population and migration have focused on: the enormous challenges posed by demographic change to the social fabric and economy of Argyll and Bute; in-migration by economic migrants, principally from eastern Europe who tend to stay for relatively short periods in relatively low paid jobs in the tourism and agricultural sectors; and longer term migrants who may be short-term migrants who settle, retirees or people moving to more permanent jobs (either as employees or to run their own business).
- 2.2 Other areas have developed information for eastern European migrants, which whilst presenting a welcoming image, does not necessarily lead to longer term changes in the population profile. Many of these migrants will have been recruited by agents or directly by employers and the part played by this information in promoting an area as a preferred destination is unclear.
- 2.3 This information certainly has a part to play in helping people to feel welcome and to access services. Argyll and Bute does not have a joint approach to presenting this type of information and the loss, if any, to the local economy is unclear (major urban centres, like Inverness, may always play a larger role)
- 2.4 Local discussions have not been a spur for action to collectively target population change as a priority. There needs to be a route to open up this topic and identify actions to boost the population, especially in the younger age cohorts where Argyll and Bute is under represented.

3. POSSIBLE APPROACH FOR ARGYLL AND BUTE

- 3.1 Argyll and Bute is difficult to promote as a single entity and issues of population have similar problems. There are areas of growth where changes in population profile or overall numbers are not a concern and other areas where population change is more serious.
- 3.2 CPP partners need to address these concerns in a coordinated manner with action focused on specific areas of need to reverse unwelcome population trends. There are several new sources of information that could help partners to target their resources to support action to promote in-migration. These are not yet agreed/approved, but once agreed can act as 'filters' to help identify common areas for action. These include:
- the Argyll and Bute Local Plan – that identifies key issues and areas identified for future development
 - the development and prioritisation of outline business cases for each of the waterfronts in Argyll and Bute (collectively known as CHORD)
 - the HIE operating plan which includes an updated map of fragile areas and areas of "employment deficit"
- 3.3 Other information will be held by other partners that can also help to focus attention on particular areas.
- 3.4 The CPP can then use these documents to prioritise and focus on specific areas within Argyll and Bute to create conditions for population growth as follows:
- formal agreement of partners to identify and develop the key services with the potential to influence in-migration, and retain population e.g. education, health, procurement policies which encourage employment and training in Argyll and Bute
 - coordinated activity to ensure better welcome of migrant workers to influence length of stay (either by service providers or indirectly by encouraging communities to be more proactive)
- 3.5 A coordinated approach could be progressed under a joint approach similar to DriveSafe with high profile agreement/launch of the areas to be targeted and a commitment to promote services that encourage in-migration/settlement in those areas.

Note prepared by Brian Barker following meeting of Lucinda Gray, Andrew Campbell and Brian Barker (apologies tendered by Jane Fowler).

For further information contact:	Lucinda Gray
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Date	6 May 2008